EASTERN AFRICA POWER POOL

TANZANIA-ZAMBIA TRANSMISSION INTERCONNECTOR PROJECT
(P163752)

TECHNICAL ASSISTANCE TO THE EAPP, GRANT NUMBER: D350

REQUEST FOR QUOTATIONS

FOR

SUPPLY OF A SCANNER FOR THE EAPP OFFICE

REF. NO.: ET-EAPP-147216-GO-RFQ

EASTERN AFRICA POWER POOL
HOUSE 059, WEREDA 02, BOLE SUB CITY
P.O BOX 100644
ADDIS-ABABA, ETHIOPIA

MAY 2020
SECTION I - LETTER OF INVITATION

Dear Sir/Madam,

1. The Eastern Africa Power Pool (EAPP) invites quotations for Supply of a Scanner for the EAPP Office as described in the Request for Quotations (RFQ). To qualify for award, a bidder shall meet the requirements set out in the Sections II and IV.

2. Bidding will be conducted through national competitive procurement using a Request for Quotations (RFQ) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 revised November 2017 (“Procurement Regulations”), and is open to all eligible Bidders as defined in the Procurement Regulations.

3. The quotations submitted by bidders shall be received by the Eastern Africa Power Pool on or before the date and time and in the manner specified in Section II.

4. The information contained in the RFQ is designed to enable bidders complete and submit quotations. Bidders shall read the RFQ carefully and insure quotations comply with instructions provided in the RFQ.

5. Interested eligible bidders may obtain further information from Eastern Africa Power Pool, E-mail: ckilangi@eappool.org.

6. The bidding document in English may be obtained on the following link: http://eappool.org/tenders-and-rfps/

7. Bids will be publicly opened in the presence of the Bidders’ designated representatives and anyone who chooses to attend at the address specified in Section II immediately after bid submission deadline.

8. We look forward to receiving your quotation and thank you for your interest in doing business with the Eastern Africa Power Pool.

Eng. Lebbi Changullah
Secretary General
Eastern Africa Power Pool
SECTION II - INSTRUCTION TO BIDDERS

Name of Project: Tanzania-Zambia Transmission Interconnector Project (P163752),
Grant No.: D350 - Technical Assistance to Eastern Africa Power Pool (EAPP)
Reference No: ET-EAPP-147216-GO-RFQ, Supply of a Scanner for the EAPP Office

The EAPP is a regional institution established in 2005 to coordinate grid interconnection and
cross-border power trade among nations of the Eastern Africa region. It has 11 member countries
and the headquarters are located in Addis Ababa, Ethiopia.

The EAPP has received a grant from International Development Association (IDA Grant: D350
– Technical Assistance to EAPP), and intends to apply part of the proceeds toward payments
under the contract for Supply of a Scanner for the EAPP Office.

Procurement under this RFQ will be carried out in accordance with the World Bank’s
‘Procurement Regulations for IPF Borrowers’ (Procurement Regulations), dated July
2016, revised November 2017, under the ‘New Procurement Framework’. These Guidelines
place emphasis on obtaining a high quality service through ensuring economy and efficiency,
providing equal opportunity for qualified consultants and suppliers and creating transparency in
the selection process.

The EAPP therefore wishes to float this RFQ with stipulations as highlighted below:

1. You are requested to quote for these items by completing, signing and returning:
   a) the List of Goods and Price Schedule
   b) the documents confirming your eligibility, as listed below;

2. The standard forms in this RFQ may be retyped for completion but the bidder is
   responsible for their accurate reproduction.

3. Validity of Quotations: The quotation should be valid for a period of thirty (30) days
   starting from the submission date of the quotations.

4. Quotations should be submitted in person to the address below:
   Eastern Africa Power Pool
   House 059, Wereda 02, Bole Sub City
   P.O Box100644, Addis-Ababa
   Ethiopia
   Tel: (251) 11 667 1669 | (251)11 667 1670

5. Eligibility Criteria: You are required to meet the following criteria to be eligible:
   a) Have the legal capacity to enter into a contract;
   b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal
      proceedings for any of these circumstances;
   c) Not have had your business activities suspended or debarred from public
      procurement by the Office of Public Procurement of the Federal Democratic
      Republic of Ethiopia; Be eligible, as defined below:
6. Documents evidencing eligibility: You are requested to attach copies of the following documents to your proposal as evidence of your eligibility:
   a) Renewed Trading License for the year 2011/2012 E.C or 2019/2020 G.C
   b) TIN (Tax Identification Number)
   c) VAT Registration Certificate
   d) Any relevant supporting documents.
7. Origin of Goods: All Goods and related services shall have their country of origin an eligible country.
8. Technical Criteria: The Specification details the minimum specifications of the Goods required. The Goods offered must meet the specifications—Please refer to Section IV.
9. Currency: Quotations shall be priced in Ethiopian Birr or US Dollar.
10. The currency that shall be used for bid evaluation and comparison purposes to convert all bid prices expressed in various currencies into a single currency is: Ethiopian Birr. The source of exchange rate shall be: Commercial Bank of Ethiopia. The date for the exchange rate shall be: The Bid Submission Date.
11. Best Evaluated Bid: The best evaluated bid shall be the lowest priced quotation, which is eligible and technically compliant with the defined specifications in Section IV.
12. The Standstill Period shall be ten (10) Business Days. The Standstill Period commences the day after the date the Purchaser has transmitted to each Bidder the Notification of Intention to Award the Contract.
13. Duties and Taxes: The price quoted for all the services shall include any duties and taxes including transportation and installation at the EAPP offices located at House 059, Wereda 02, Bole Sub City, Addis Ababa – Ethiopia.
14. Delivery Schedule: Delivery required should be seven (7) business days from the date of contract signature.
15. Terms of Payment: 100% upon acceptance of the delivered Scanner within five (5) business days.
16. Warranty: Shall be twelve (12) months from the date of commissioning.
17. Eligible Countries: All countries are eligible, unless: As a matter of law or official regulation, the Government of Ethiopia prohibits commercial relations with that country or by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Government of Ethiopia prohibits any import of Goods from or any payments to, a particular country, person or entity.
18. The EAPP takes action as appropriate on the supplier who will be in non-performance of the contract.
19. Deviation from any of the requirements in this RFQ shall be reason for rejection.
20. The EAPP reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to bidders.

21. Request for clarification and/or request for change to the RFQ shall be sent in writing by electronic mail to: eappool@eappool.org and copy to ekilangi@eappool.org. The request for clarifications shall be received by the EAPP no later than: June 9, 2020, 17.00 hours local time (East Africa time).

22. The language of quotations and all corresponces is: English. Any documents submitted in Amharic should be accompanied by a corresponding translation in English.

23. Alternative quotations are not accepted.

24. Submission of quotations electronically is not permitted.

25. Quotations shall be submitted by courier or hand delivery.

26. Quotations must be delivered to the office above on or before June 16, 2020, 15.00 hours local time (East Africa time). The envelopes should be clearly marked: “SUPPLY OF A SCANNER FOR THE EAPP OFFICE – DO NOT OPEN UNTIL BID OPENING DAY”.

27. Late Bids will be rejected.
SECTION III - STATEMENT OF REQUIREMENTS
List of Goods and Price Schedule

Procurement Reference: ET-EAPP-147216-GO-RFQ

We offer to supply the goods listed below in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in this RFQ.

The validity period of our quotation is: ___________ (days).

We confirm that the prices quoted and price schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

The delivery period offered is: _______ (days) from date of the award letter.

Currency of Quotation: ___________  

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description of the Goods</th>
<th>Quantity</th>
<th>Unit of Measure</th>
<th>Country of Origin</th>
<th>Unit Price</th>
<th>Total Price</th>
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</thead>
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<td>1.</td>
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<td>2.</td>
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<td>4.</td>
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<td>Other additional costs</td>
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<td></td>
<td>Subtotal</td>
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<td>% VAT</td>
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<td></td>
<td>Grand Total</td>
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</tbody>
</table>

Quotation authorised by:

Signature: ________________________________  Name: ________________________________  
Position: ________________________________  Date: ________________________________ (dd/mm/yy)

Authorized for and on behalf of:

Company: ________________________________
SECTION IV – DESCRIPTION OF GOODS AND SERVICES

List of Goods

Delivery and testing of one (1) Flatbed Scanner.

Specifications

<table>
<thead>
<tr>
<th>Specification</th>
<th>Minimum Requirement Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scanner type</td>
<td>Flatbed Colour Scanner</td>
</tr>
<tr>
<td>Speed</td>
<td>Up to 30ppm</td>
</tr>
<tr>
<td>ADF Capacity</td>
<td>Minimum 50 with minimum 600dpi</td>
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<tr>
<td>Resolution</td>
<td>4800 dpi, 48 bit</td>
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<tr>
<td>Duty Cycle</td>
<td>Minimum 4000</td>
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<tr>
<td>Paper Size</td>
<td>A4</td>
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<tr>
<td>Interfaces</td>
<td>USB 2.0 High Speed Minimum</td>
</tr>
<tr>
<td>Power</td>
<td>240V/50HZ</td>
</tr>
<tr>
<td>Compatibility</td>
<td>Windows/Mac with TWAIN/WIA drivers</td>
</tr>
<tr>
<td>Software</td>
<td>OCR Support, Scan Management Software</td>
</tr>
<tr>
<td>Warranty</td>
<td>1 year from the date of delivery and acceptance</td>
</tr>
</tbody>
</table>